

Online Registration Guide

Silver Blades Skating Club is pleased to announce that we will be using the "Uplifter" online registration program for the 2018-2019 Skating Season. This Website will contain your skater's information, registration, schedule and invoice. Once registration has been completed online, payment must be made in person at the Kinsmen lobby at the designated times listed with registration notifications. Ice show forms will also be accepted during this time.

Please ensure you complete the following steps before you register your skater.

1. Go to silverbladesnl.ca and click the **uplifter link** in the middle of the home page or click on the following link <http://silverbladesnl.uplifterinc.com>

2. If you have already created an Uplifter account on the new website, click login and simply enter your login email address and password.

OR

If you don't have an Uplifter account yet, Create a personal member account by selecting "LOGIN" and under "First Time Registering?" complete all required fields. Please note member information is the parent/guardian's information, not the skater. Please ensure email address is accurate as it will be used as the main contact regarding invoices, receipts, and information regarding Silver Blades club activities. Complete all the fields in the **Family Account Login Information, Member Information, Address and Message Lists** sections, and then click the burgundy **CONTINUE** button at the bottom. Next you will be prompted to **Add a New Skater**. For each skater in your family, complete all fields in this section, this includes their name, birth date, and gender. If you know your child's Skate Canada Number, you can enter it in the field with the red asterisks, all accounts must have this number attached to the members account to ensure participant will be registered with Skate Canada for the upcoming 2018/2019 season. If you are unsure of your skater's Skate Canada number, please contact April Barron, Club Administrator at silverbladessc@outlook.com once filled out click the **ADD SKATER** button.

3. You are now ready to register for sessions, click on **REGISTRATION** in the navigation bar. Browse through the current programs. Once you find a session you're interested in, click the **REGISTER** button to select it. Each session you select will be added to your **Shopping Cart** at the top of the page.

4. Once you have selected all of the sessions you'd like to register for, click on **Shopping Cart**. If this is your first registration of the 2018/2019 season, you will need to pay an annual \$35.65 Skate Canada fee (one per skater) and a \$20 Skater lottery fee, these will be added to your cart at check out.

5. Click on **Shopping Cart** again to see a summary of your registrations. Review the details carefully, including the skater name attached to each program. You should also check that your single-skater multiple-session discount has been applied : This will be applied once you click Shopping Cart and will be able to be seen when reviewed. Once you are sure everything is correct, click the **CONFIRM & REGISTER** button. Once you ensure all personal information is correct, click on Parent's Code of Conduct under "Policies".

6. Once you've clicked on "accept" at the bottom on the policy, click on "CONFIRM & PAY IN PERSON

7. Payments will need to be made in person on fee collection night. Available options for payment are pay total fee on fee collection night by cash or cheque, or 8 postdated cheques dated for the 15th of each month from September- April.

8. SKATING ON ANOTHER SESSION—Skaters are required to register for at least one weekly session at their current level. But we strongly encourage our members to skate on as many sessions at their own level as possible since these will be the best fit for their skill level. Please note skaters are not permitted to register for a session outside of their qualifications online. Silver Blades policy does allow for some Skater movement, but priority on a session will always be given to skaters who are qualified at that level first, and requests to skate on another session outside of your group may not be approved if there is not enough room on the session for additional skaters. If you are requesting to register for a session that is outside of your own qualification, it must be sent to the Registration Coordinator and the Club Administrator first, and a waitlist will be generated, then it will be reviewed by the Board and you will receive confirmation by email that your request has been approved or denied. The Board reserves the right to not approve skater movement requests.

9. Ice Show.

There will be a 2019 Ice Show in spring 2019. Finalized date to be announced.

Ice Show forms will be available during the in-person payment. Payments for registration and ice show will be accepted during in person payment dates. Final date to accept forms and payments for ice show will be September 30th, 2018 for the 2018/2019 Skating season.

Ice Show costume fee is

\$25 for CANSKATE and PRE CANSKATE

\$35 for PINK GROUP

\$50 for ORANGE/ GREEN/BLUE GROUP

If you have any questions, email Renee Burden at registrationsbnl@outlook.com