## **Online Registration Guide**

Silver Blades Skating Club is pleased to announce that we will be continuing to use the Uplifter online registration program for the 2019-2020 skating season. This website will contain your skater's information, registration, schedule and invoice. Once registration has been completed, payment must be made in-person at designated times prior to the start of season. Ice show forms will also be accepted during this time.

Please ensure you complete the following steps before you register your skater.

- **1.** Go to <u>silverbladesnl.ca</u> and click the **Uplifter link** in the middle of the homepage or click on the following link http://silverbladesnl.uplifterinc.com
- **2.** If you have already created an Uplifter account on the Silver Blades website, click login and enter your login email address and password.

  OR

If you don't have an Uplifter account, create a personal member account by selecting LOGIN and under First Time Registering? complete all required fields. Please note member information is the parent/guardian's information, not the skater. Please ensure email address is accurate as it will be used as the main contact for invoices, receipts, and information regarding Silver Blades club activities. Complete all the fields in the Family Account Login Information, Member Information, Address and Message Lists sections, and then click the burgundy CONTINUE button at the bottom. Next, you will be prompted to Add a New Skater. For each skater in your family, complete all fields in this section including name, birthdate, and gender. If you know your skater's Skate Canada Number, enter it in the field with the red asterisks. If you are a new skater, a number will be assigned to you once you have been registered with Skate Canada. All accounts must have this number attached to the members account to ensure the participant will be registered with Skate Canada for the upcoming 2019/2020 season. If you are unsure of your skater's Skate Canada number, please contact April Barron, Club Administrator at silverbladessc@outlook.com Once filled out click the ADD SKATER button.

- **3.** You are now ready to register for sessions. Click on **REGISTRATION** in the navigation bar. Browse through the current programs. Once you find an eligible session your skater is interested in, click the **REGISTER** button to select it. Each session you select will be added to your **Shopping Cart** at the top of the page.
- **4.** Once you have selected the desired sessions, click on **Shopping Cart**. If this is your first registration for the 2019/2020 season, you will need to pay an annual \$43.65 Skate Canada fee (one per skater) and a \$20 Skater lottery fee (Fall block only). These will be added to your cart at checkout.

- **5.** Click on **Shopping Cart** again for a summary of your registration. Review the details carefully including the skater name attached to each program and that the multi-session discount has been applied. Once reviewed, click the **CONFIRM & REGISTER** button.
- **6.** There are policies that need to be read and accepted before registration can be finalized. Once completed, click on **CONFIRM & PAY IN PERSON.**
- **7.** Payment is required prior to the start of the skating season. Payments will be accepted at a date to be communicated. Payment can be made as a lump sum or up to 8 post-dated cheques. Each post-dated cheque must be dated for the 15<sup>th</sup> of each month, starting September 2019 ending in April 2020.
- **8.** Silver Blades annual ice show will take place during spring 2020 date to be determined. Ice Show forms are available online. Please print, complete and submit during the payment session. Final date to accept forms and payments for ice show from skaters beyond the Canskate level will be September 30th, 2019.

Ice Show costume fees:
PRE-CANSKATE and CANSKATE - \$25
PINK GROUP - \$35
ORANGE/ GREEN/BLUE GROUP - \$50

If you have any questions, please email our Club Administrator, April Barron at \_ silverbladessc@outlook.com