



Category:	All Silver Blades Skating Club Members
Title:	Refund Policy
Approved by:	Silver Blades Skating Club Board of Directors
Effective Date:	May 2020

**PURPOSE:**

To outline the process to be followed in the event a skater, parent or guardian requests a refund from Silver Blades Skating Club.

**POLICY:**

Refunds will only be issued after DAY ONE of the skating block, once a medical note is presented, for Pink, Blue, Green and Orange group skaters and Synchro skaters. These refunds will be subject to a \$25 administration fee and there will be no refund for the Skate Canada Fee.

CANSKATE PROGRAM EXCEPTION - A skater can receive a full refund up to the Friday of the first week of a Canskate block. These refunds will be subject to a \$25 administration fee.

ORANGE GROUP EXCEPTION – Throughout the season, if a Competitive skater chooses to no longer skate competitively and does not meet the test qualifications for Starskate skaters on the Orange sessions, they will be unable to remain skating on these sessions. Refunds will be calculated and issued once appropriate documentation is received. These refunds will be subject to a \$25 administration fee.

**PROCEDURE:**

1. All requests for refunds must be made in writing by emailing [silverbladessc@outlook.com](mailto:silverbladessc@outlook.com)
2. Please attach medical notes, if this is the reason for refund request.
3. Refunds will be issued, minus administration and Skate Canada fees once appropriate documentation is received.

**KEY WORDS:**

Refund, Medical note